AGS GLOVEBOX & ISOLATOR ANNUAL CONFERENCE & EXPO
HANDS-ON-TRAINING • TECHNICAL SESSIONS • EXHIBITS

JULY 22-25, 2019
Westin Boston Waterfront - Boston, MA

Info and Online Registration: www.gloveboxsociety.org
RULES, REGULATIONS, AND INSTRUCTIONS

for the purpose of this contract, the Society referred to in these rules and regulations will be the
American Glovebox Society

SPACE CONTRACTS
The Application Contract for exhibit space is enclosed. To apply for space, return the contract to the Society. The Society reserves the right to decline any application or prohibit any exhibit. If the application contract is accepted by the Society, you will be notified by email. Considered in the assignment of space will be the order in which fees are received, Sustaining membership in the Society, and the amount of space available.

TERMS OF PAYMENTS
$1995 per booth for all exhibitors to cover the cost of space must be forwarded with the contract for space. No refund will be made for cancellations. In the event the Application for exhibit space is declined, all monies previously deposited for such space will be refunded to the applicant. Please be certain your address is correct and complete, including postal zip, telephone and fax numbers and email.

REGISTRATION
Each exhibitor’s representative(s) attending will be required to register and wear a conference-issued name badge. Registration fee and membership for two persons is included in the exhibitor fee. Each additional representative is required to register and will be charged a $395 fee which includes exhibits, however, does not include admission to technical sessions.

EXHIBIT SET-UP AND HOURS
The exhibits must be set up between 12:00 Noon and 5:00 PM on Monday, July 22, 2019. Exhibit hours will be 5:30 PM - 7:00 PM on Monday; 8:00 AM to 5:00 PM on Tuesday and 8:00 AM to 3:30 PM on Wednesday. Exhibits must be removed between 3:30 PM and 5:00 PM on Wednesday, July 24, 2019. All exhibits must be removed by 5:00 PM on Wednesday, July 24, 2019. Exhibits are required to remain setup until 3:30 PM on Wednesday, July 24, 2019. Early breakdown is not permitted. Failure to adhere to contract rules may result in financial penalty.

CARE OF BUILDING
Exhibitors will be held responsible for any damage done to the building by them, their agents, or employees. Walls, woodwork, or floor of the building must not be defaced or altered in any manner whatsoever. Tacking, taping or nailing of signs, banners, etc., to any permanent walls or woodwork or beyond limits of any background is prohibited.

ARRANGEMENT FOR DISPLAYS
Exhibitors are required to arrange their displays so as not to obstruct the general view or conceal other exhibits. Background heights may extend out a maximum of three feet from the back of booth toward the aisle. Any extension toward the aisle beyond this point should be no more than four feet high. No special signs, apparatus, etc., will be permitted to extend more than eight feet above the floor and no interference with light or space of other exhibits will be allowed. Illuminated signs must be placed near the back wall of the booth.

BOOTH EQUIPMENT AND SERVICES
Alliance is the official decorator for the conference. Booth equipment consists of a 10’ X 10’ booth with eight-foot high backwall and three-foot high side divider draperies, including one 7” by 44” exhibitor identification sign. Additional equipment and services are available on a rental basis from Alliance, whose exhibitor service forms will be forwarded directly to you. These should be completed and returned promptly, if applicable.

ELECTRICAL CONNECTIONS
Electrical signs and equipment should be safety-wired to meet the requirements of local codes.

LIABILITY
The exhibitor agrees to indemnify and hold harmless the Society from, on, and against any and all liability and expenses for personal injury and property damage or loss arising from or out of the use by the exhibitor of its exhibit space or its activities in connection therewith. The Society will not be responsible for any personal injury to the exhibitor their employees, or agents or for the safety of exhibits against robbery or damage by fire, accidents, or other causes.

HOTEL INFORMATION
Westin Boston Waterfront
425 Summer St, Boston, MA 02210
Room Rate: $249
Reservations: (617) 532-4600
Cut-off Date: Wednesday, June 27th
(group rate may not be available after this date)
# Preliminary Program

## Monday, July 22, 2019

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>7:00 AM</td>
<td>Registration Open</td>
</tr>
<tr>
<td>8:00 AM</td>
<td>Opening Ceremonies and Keynote Address</td>
</tr>
<tr>
<td>9:00 AM</td>
<td>Break</td>
</tr>
<tr>
<td>9:30 AM</td>
<td>Glovebox Training and Hands-on Demonstration</td>
</tr>
<tr>
<td>12:00 PM</td>
<td>Exhibit Setup</td>
</tr>
<tr>
<td>5:30 PM</td>
<td>Icebreaker Reception with Exhibitors</td>
</tr>
</tbody>
</table>

## Tuesday, July 23, 2019

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
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</thead>
<tbody>
<tr>
<td>8:00 AM</td>
<td>Registration Open</td>
</tr>
<tr>
<td>8:00 AM</td>
<td>Coffee Break with Exhibitors</td>
</tr>
<tr>
<td>8:30 AM</td>
<td>Technical Sessions</td>
</tr>
<tr>
<td>10:00 AM</td>
<td>Coffee Break with Exhibitors</td>
</tr>
<tr>
<td>10:30 AM</td>
<td>Technical Sessions</td>
</tr>
<tr>
<td>12:00 PM</td>
<td>Luncheon</td>
</tr>
<tr>
<td>1:00 PM</td>
<td>Technical Sessions</td>
</tr>
<tr>
<td>3:00 PM</td>
<td>Break with Exhibitors</td>
</tr>
<tr>
<td>4:00 PM</td>
<td>Technical Sessions</td>
</tr>
</tbody>
</table>

## Wednesday, July 24, 2019

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>8:00 AM</td>
<td>Registration Open</td>
</tr>
<tr>
<td>8:00 AM</td>
<td>Coffee Break with Exhibitors</td>
</tr>
<tr>
<td>8:30 AM</td>
<td>Technical Sessions</td>
</tr>
<tr>
<td>10:00 AM</td>
<td>Coffee Break with Exhibitors</td>
</tr>
<tr>
<td>10:30 AM</td>
<td>Technical Sessions</td>
</tr>
<tr>
<td>12:00 PM</td>
<td>Luncheon</td>
</tr>
<tr>
<td>1:00 PM</td>
<td>Technical Sessions</td>
</tr>
<tr>
<td>1:00 PM</td>
<td>Exhibit Breakdown</td>
</tr>
</tbody>
</table>

*Early breakdown is not permitted. Failure to adhere to contract rules may result in financial penalty.*

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>1:00 PM</td>
<td>Technical Sessions</td>
</tr>
<tr>
<td>2:30 PM</td>
<td>Break</td>
</tr>
<tr>
<td>3:30 PM</td>
<td>Technical Sessions</td>
</tr>
<tr>
<td>4:30 PM</td>
<td>Closing Ceremonies</td>
</tr>
</tbody>
</table>

## Thursday, July 25, 2019

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>8:00 AM</td>
<td>Post Conference Workshop</td>
</tr>
</tbody>
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*The page also includes logos for Glovebox Society and AGS Annual Conference.*
APPLICATION CONTRACT FOR EXHIBIT SPACE AT THE AGS CONFERENCE 2019

Westin Boston Waterfront, Boston, MA - July 22-25, 2019

MAIL TO: AGS Conference 2019  DATE
526 So. E Street, Santa Rosa, CA 95404-5138
T: 800.530.1022  F: 707.578.4406  E: ags@gloveboxsociety.org

THE UNDERSIGNED MAKES APPLICATION FOR SPACE IN THE EXHIBIT AREA AT THE ABOVE CONFERENCE AS INDICATED BELOW:

1ST CHOICE ___________________  2ND CHOICE _________________  3RD CHOICE ______________________

WE AGREE THAT:
1. ALL THE PROVISIONS OF THE RULES, REGULATIONS, AND INSTRUCTIONS AS PUBLISHED IN THE OFFICIAL PROSPECTUS, SHALL BE PART OF THIS CONTRACT.
2. $1995 PAYMENT PER BOOTH IS ACCOMPANIED WITH THIS CONTRACT OR SPACE WILL NOT BE ASSIGNED.
3. EXHIBITS WILL BE SET UP BETWEEN THE HOURS OF 12:00 NOON AND 5:00 PM ON MONDAY, JULY 22, 2019.
4. EXHIBITS ARE REQUIRED TO REMAIN SET UP UNTIL 3:30 PM ON WEDNESDAY, JULY 24, 2019. EARLY BREAKDOWN IS NOT PERMITTED.
5. EXHIBITS SHALL BE CLOSED AND REMOVED BETWEEN THE HOURS OF 3:30 PM AND 5:00 PM ON WEDNESDAY, JULY 24, 2019.
6. IN SOME INSTANCES, LOCAL UNION HELP MAY BE MANDATORY. (PLEASE CONTACT THE DECORATOR FOR LOCAL RULES)

FAILURE TO ADHERE TO CONTRACT RULES MAY RESULT IN FINANCIAL PENALTY.

LOCATION OF EXHIBIT. PLEASE LIST THE NAMES OF COMPANIES ADJACENT TO WHICH YOU DO NOT WISH TO BE LOCATED, AND EVERY EFFORT WILL BE MADE TO OBLIGE YOU.

______________________________________________________________
______________________________________________________________

FIRM: _______________________________________________________________________________________

ADDRESS: _______________________________________________________________________________________

CITY: _____________________________ STATE: ___________ ZIP CODE: ________________________________

TELEPHONE: ___________________________ EMAIL: _______________________________________________________________________________________

SIGNED: _______________________________________________________________________________________

THE FOLLOWING PERSON(S) WILL BE OUR EXHIBITOR REP(S) AT THE CONFERENCE:
You are entitled to two (2) Representatives per booth. (Print name as you wish it to appear on name badge)

(1) ______________________________________ (3) ______________________________________

(2) ______________________________________ (4) ______________________________________

PAYMENT INFORMATION

$1995 per booth  □ Add Mobile App Banner $150  □ Check Enclosed (Payable to AGS)  □ Visa/Mastercard/Amex

Bankcard # _______________________________________________________________________________________

Exp. Date: ___________________________ CID (3 digits on back) ___________________________

Signature _______________________________________________________________________________________

Billing Zip Code ___________________________
Visit the AGS Website for current list of Exhibitors and booth assignments:

GloveboxSociety.org
We invite you to introduce your products and services to those who purchase and use them, show your support the Society and increase your company’s visibility by sponsoring one or more activities during the AGS 2019 Conference.

Maximum visibility for your organization and its products and services - both during and after the conference - is our mutual goal. To this end, all sponsors will be recognized in the following ways:

- Listing in the official Conference program
- Signage at Conference
- Listing with link on the AGS website

Don’t miss this chance to become an important part of the AGS 2019 Conference.

Complete the Event Sponsorship Form and mail or fax it, prior to June 27th, to the contact information below.

All sponsorships are available on a first-come, first-serve basis.

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Sponsorships

**Icebreaker Reception - $4,000**
*Exclusive Sponsorship*
- Includes company logo on ticket
- Prominent Signage at Conference
- Listing on Conference Website
- Recognition in Enclosure magazine

**Name Badge - $2,000**
*Exclusive Sponsorship*
- Includes company logo on name badge
- Prominent Signage at Conference
- Listing on Conference Website
- Recognition in Enclosure magazine

**Luncheons - $1,500**
*Three Sponsorships Available*
- Includes company logo on lunch ticket
- Prominent Signage at Conference
- Listing on Conference Website
- Recognition in Enclosure magazine

**Refreshment Break - $800**
*Six Sponsorships Available*
- Signage at Conference & at Break Table
- Listing on Conference Website
- Recognition in Enclosure magazine

**Grand Prize Drawing - $600**
*Exclusive Sponsorship*
- Includes company logo on ticket
- Prominent Signage at Conference
- Listing on Conference Website
- Recognition in Enclosure magazine

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AGS CONFERENCE 2019
526 So. E Street
Santa Rosa, CA 95404
T. (800) 530-1022  F. (707) 578-4406

Info and Online Registration
www.gloveboxsociety.org
SPONSORSHIP OPPORTUNITIES

COMPANY _________________________________________________________

CONTACT ____________________________

ADDRESS ___________________________________________________________

CITY, STATE & ZIP _____________________________________________________

PHONE ___________________ FAX __________________________

EMAIL ___________________ WEBSITE ____________________________

☐ Icebreaker Reception SOLD ................................................................. $4000

☐ Name Badges SOLD .............................................................................. $2000

☐ Luncheons ONLY ONE LEFT ................................................................. $1500

☐ Coffee/Refreshment Break 8 AVAILABLE ........................................... $800

☐ Grand Prize Drawing SOLD ................................................................. $600

Total $________________

Sponsorships are made available on a first-come, first-served basis.

PAYMENT INFORMATION

☐ Check Included

☐ Visa ☐ Mastercard ☐ American Express

Total $__________

Card #__________________________________________ Expiration Date__________

Signature__________________________________________ CID # (back of card)__________

AGS Conference 2019
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